 938, rue St-Maurice

 Montréal, Québec H3 C 1L7

 (514) 379-1590

**REGISTRATION PROCEDURE**

1. Complete the attached Registration Form and send it back, by email to c.gendron@ecolelanouvellevague.com. A confirmation of reception will be sent to you by email.

2. Payment of the registration fees is requested by e-transfer. Register on your bank’s website and follow the instructions. Email receiver address is **info@ecolelanouvellevague.com**. The security question is **school address** and the answer to the security question is **938**. Clearly identify your child’s name to facilitate treatment of the payment.

3. Send your child’s birth certificate by email. If the certificate is not issued by the Directeur de l’État civil (Québec), you must also attach a copy of one of the following document:

 a) Proof of permanent residency of the child;

 b) Study permit of one of the parent or for the child;

 c) Work permit of one of the parent.

4. As soon as all the registration conditions are filed, we will send a letter of acceptation by email.

5. «Educational services agreement» as well as the «Parent’s Guide» will be emailed to you during the admission period. You must read, complete, sign and return the Agreement to school by email as soon as possible. You must read the Parent’s Guide carefully and keep this document. Admission fees must be paid during the admission period by e-transfer.

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**To valid the registration, all the following conditions must be completed.**

* Copy of the child’s birth certificate.
* Payment of the registration fees for $50.00CDN by e-transfer, cheque or cash.
* Copy of the child’s last report card, if applicable.

**Student’s information**

Grade School year

***Must be 5 years old on September 30th.***

Last name  First name

Birth date  Place of birth

 (D/M/Y)

Complete address

Boy \_\_\_\_\_ Girl \_\_\_\_\_

Maternal language French \_\_\_\_\_ English \_\_\_\_\_ Other (specify)

Is French spoken and understood by child? Yes \_\_\_\_\_ No \_\_\_\_\_

Brother/Sister attending ÉCOLE LA NOUVELLE VAGUE : Yes \_\_\_\_\_ Grade \_\_\_\_\_\_\_\_\_\_ No \_\_\_\_\_

**In order to help your child’s success, it is important to answer the following question.**

My child currently benefits from the services of a specialist like, for example, for attention disorder, dyslexia, etc. No \_\_\_\_\_

Yes, diagnostic \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year if diagnostic \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Specialist having diagnosed:

Psychologist \_\_\_\_\_ Neuropsychologist \_\_\_\_\_ Speech therapist \_\_\_\_\_

Other

/2

Legal custody of the child: \_\_\_\_\_ Father \_\_\_\_\_ Mother \_\_\_\_\_ Not applicable

 \_\_\_\_\_ Other, specified

**Father**

Last name First name

Place of birth Occupation

Home phone Work extension

Mobile E-mail address

Residential address

**Mother**

Last name First name

Place of birth Occupation

Home phone Work extension

Mobile E-mail address

Residential address

**Section reserved for administration**

Registration reception date (D/M/Y)

Date of reception of the birth certificate (D/M/Y)

Date of reception of the registration fees (D/M/Y)

Date of acceptation letter sent (D/M/Y)